

**BY-LAWS
EASTERN LAKES SECTION
AREA 7
UNITED STATES PRACTICAL SHOOTING ASSOCIATION**

Article 1 – Name

The name of the Eastern Lakes Section is subject to change only at the direction of the (USPSA President) Regional Director of the United States Practical Shooting Association. Henceforth, the name of this section shall be the Eastern Lakes Section.

Article 2 – Annual Meeting

There shall be an annual meeting of the Executive Committee of the Eastern Lakes Section each year held in January. This meeting shall be known as the Section Coordinator's meeting and will convene for the purpose of electing and installing the Section Coordinator and all other business of the Eastern Lakes Section. Minutes will be taken and mailed to all Executive Committee members by electronic or regular U.S. mail. They will also be made available on the ELS web site and will be posted within 30 days of the meeting after approval of the Executive Committee members.

Roberts Rules of Order (newly revised) shall be the parliamentary authority in all meetings. In order to conduct business at the meetings, a Quorum will be defined as 2/3 representation of the Eastern Lakes Section member clubs. Electronic communication (see appendix B) may be used to complete the voting actions if necessary.

Article 2.1 – Annual Meeting Date Notice

Notice of the annual meeting date and location will be provided to all club representatives not less than 30 days prior to that meeting date. Notice will be provided by one of the following forms: e-mail, fax, personal telephone contact or regular U.S. mail with each club representative. Club representatives should reply to the meeting notice at least 21 days prior to the meeting date indicating they will attend, or indicating whom their designated representative will be. Club representatives should also designate who will have their proxy vote on predetermined business if they are not in attendance.

Article 3 – Semi-Annual meeting

There shall be a semi-annual meeting held in conjunction with the Eastern Lakes Sectional Championship Match. The purpose of this meeting will be to discuss the progress of the year's business and to help identify agenda items for the annual meeting. Other meetings may be scheduled as necessary by the Section Coordinator. Minutes will be taken and mailed to all Executive Committee members by electronic or regular U.S. mail. The Executive Committee members will also make these minutes available on the ELS web site after approval within 30 days of the meeting.

Article 3.1 – Informal Meetings

At any time, the Section Coordinator may elect to conduct section business via e-mail or telephone. In all such cases, a summary of the issue(s) and their resolution, including minority reports, will be prepared and made available on the ELS web site within 30 days after approval by the Executive Committee members.

Article 4 – Executive Committee

The Executive Committee of the Eastern Lakes Section shall be comprised of the President or a President's designated representative of the affiliated member clubs in the Eastern Lakes Section. They each will have the power of one vote in Section matters and elections. They may bring up to two people from their respective clubs to observe and become familiar with how Section business is handled. These persons may partake in discussions only with the specific consent of the Executive Committee. All business transacted by the Executive Committee shall be done in accordance with the Eastern Lakes Section By-Laws.

Article 5 – Voting

Those entitled to vote on Section business shall be the current club Presidents or their selected proxy. The current Section Coordinator also has the power of one vote and may only use that power to break a tie. Proxy votes may be submitted only for issues that are pre-disclosed via a published agenda at least 30 days in advance of a meeting; they may not be used for other ad hoc issues that may arise during the course of a meeting.

Article 5.1 – Electronic Voting

Electronic voting (see appendix B) may be used during Section annual meetings to conduct new business in a timely fashion. The Section Coordinator will exercise all electronic polling methods as needed.

Article 5.2 – New Business

New business that cannot be voted on with a quorum at the annual or semi-annual Section meetings shall be tabled for future consideration.

**BY-LAWS
EASTERN LAKES SECTION
AREA 7
UNITED STATES PRACTICAL SHOOTING ASSOCIATION**

Article 6 – Revenue

The Executive Committee at the beginning of each year shall set an operating fee for the Section Coordinator. This fee will be allocated fairly among the member clubs of the Eastern Lakes Section according to Appendix A and will be forwarded to the Section Coordinator to cover expenses he/she will incur throughout the year. The Section Coordinators fee is due from each club by April 1st and will be based on a share as calculated according to Appendix A. As part of his/her operating fee, the Section Coordinator shall receive a credit equal to but not exceeding the entry fee of a standard monthly match from each Section member club. This fee is only applicable to clubs in which the Section Coordinator actually visits and participates in a match as a competitor. Any club who cannot pay the annual Eastern Lakes Section Coordinator's operating fee must present to the Executive Committee at the annual meeting any written documentation or evidence of their extenuating circumstances and apply for a waiver for that year. The committee will evaluate such evidence and vote to excuse that club's obligation for one year. Absent such waiver approval from the Executive Committee, the club will be required to pay or be subject to recommendation for disaffiliation from the ELS. In either case, the club will not be eligible for National slots earned by the Section for that year. If a club is disaffiliated from the Section, it may apply for re-affiliation at the annual Section meeting, one year after the disaffiliation took place.

Article 7 – Responsibilities

No person shall use the title "Section" or the name of the Eastern Lakes Section without the specific authorization and approval of the member clubs and/or their representatives on the Eastern Lakes Section board of Directors (Executive Committee).

Article 8 – Liability

No Director, Officer, or Member of the Eastern Lakes Section shall be personally liable for the debts, liabilities or obligations of the Section.

Article 9 – USPSA By-Laws

The Eastern Lakes Section shall follow all rules as set forth in the By-Laws of the United States Practical Shooting Association.

Article 10 – The Section

The Section is a State or geographical area that contains a minimum of two affiliated clubs and is chartered by the Corporation.

Article 10.1 – Chartering the Section

The USPSA President may charter a Section upon application of the clubs within a pre-defined geographical area, or if in his opinion the need for it arises. He may appoint a Section Coordinator to administrate the area until the clubs so affected may hold an election.

Article 10.2 – Purpose

The primary purpose of the Section and Section Coordinator is to promote practical shooting and to improve the effectiveness of the Corporation on obtaining its goals.

Article 10.3 – Duties

The Section Coordinator shall actively promote the Corporation and its policies, rules, ideals and concepts. It shall be his duty to keep the Area Director and the USPSA President informed of activity within his Section. To promote the establishment of, and participation in, his Section Championship Tournament and the United States Practical Shooting Championship. To require of his clubs a copy of the results of all Corporation approved matches be sent to him. To see that all such results and their attendant activity fees are forwarded to the President (USPSA office) on a monthly basis. To recommend clubs for affiliation and disaffiliation. To attempt to personally visit each club in his Section at least once within his two-year term of office during the production of a match. To actively assist new clubs in forming and becoming affiliated with USPSA/IPSC.

Article 11 – Section coordinator

Section Coordinator shall be elected by the Member clubs within their assigned Section on the basis of one vote per club. Their term of office shall be for a period of two years. It is the responsibility of the current Section Coordinator and the Member clubs to organize and conduct an election for their respective Section Coordinator. Failing such, the current Section Coordinator shall maintain office until he/she resigns, relinquishes his/her post, an election is held, or the Executive Committee removes him for cause by a majority vote. The Section Coordinator must maintain at least annual membership in USPSA to hold office. Should the office become vacant, the USPSA President has the authority to appoint a Section Coordinator until such time as an election is held or another Section Coordinator is appointed in his stead.

Article 11.1 – Eligibility

Candidates for the position of Section Coordinator must be a member in good standing of the USPSA organization for at least 3 years, a member of the Eastern Lakes Section for at least one year, and must have current Chief Range Officer status or pursue certification within one year of election. A person may be nominated to the position of Section Coordinator with less than the above qualifications only by the unanimous vote of all participating and recognized Executive Committee members of the Eastern Lakes Section present at the meeting.

Article 11.2 – Responsibilities

The Section Coordinator shall act in the best interest of all the clubs in the Eastern lakes Section and shall not be biased by commitments or loyalties to any one individual member club of the Eastern Lakes Section.

**BY-LAWS
EASTERN LAKES SECTION
AREA 7
UNITED STATES PRACTICAL SHOOTING ASSOCIATION**

Article 11.3 – Deputy Section Coordinator

The newly elected Section Coordinator shall appoint a Deputy Section Coordinator to assist him. In the event the Section Coordinator cannot fulfill his duties, the Deputy Section Coordinator shall assume the Section coordinator's position.

Article 12 – Annual Sectional Championship Match

This match will be held on an annual basis at a date to be determined by the host club and approved by the Eastern Lakes Section Executive Committee. This match will also rotate among the member clubs of the Eastern Lakes Section. Each member club shall host the Sectional Championship in accordance with a pre-determined schedule set by the member clubs of the Eastern Lakes Section. The Executive Committee shall set an operating fee for the Eastern Lakes Section Championship Match at the beginning of each year. The Sectional Championship Match operating fee is due to the match host club by four weeks (1 Month) before the first day of competition of the Sectional Championship Match. Clubs who are late in paying their match fee support shall be moved to the end of the pre-determined match host schedule. This fee will be allocated fairly among the member clubs of the Eastern Lakes Section according to Appendix A. Any club who cannot pay their fair share of the annual Eastern Lakes Sectional Championship Match operating fee must present to the Executive Committee at the annual meeting any written documentation or evidence of their extenuating circumstances, and request a waiver for this year's fee. The Executive Committee will evaluate such evidence and vote to have their position in the pre-determined rotation frozen for one year. If the waiver is approved, the club seeking the waiver will have their position in the pre-determined rotation frozen for one year. Absent such approval by the Executive Committee, the club will be required to pay the fee or be subject to recommendation for disaffiliation from the Eastern Lakes Section. Each member club of the Eastern Lakes Section shall be asked to submit a course/courses of fire and staff it for the duration of the match. This includes the Chief Range Officers and Range Officers for the stage.

Article 12.1 – USPSA Membership

All competitors in the Eastern Lakes Sectional Championship Match must be current USPSA members. Non-USPSA members of the host club may compete in the match for year-end club standings only, they may not share in the prizes but they may compete.

Article 12.2 – Eligibility

Eastern Lakes Section members must have competed in at least three (3) Eastern Lakes Section club matches within the previous twelve (12) months to be eligible for Eastern Lakes Section awards. An ELS member is defined as an individual who belongs to one or more Section clubs. If a competitor is not an Eastern Lakes Section member, he/she may compete only for a Division Winner award, providing they are a USPSA member. They may not take the title of Eastern Lakes Section Champion.

Article 12.3 – Classification

All shooters will compete in their USPSA National Classification. Shooters who do not hold a USPSA National Classification will be eligible for Division Winner awards only.

Article 12.4 – Match Hosting

New clubs joining the Eastern Lakes Section will be added to the bottom of the Eastern Lakes Sectional Championship Match rotation hosting list at the first annual meeting after they have joined the Section. Clubs that have been recommended for disaffiliation, or have been disaffiliated from the Eastern Lakes Section at any time in the past for not making consistent Section Coordinator or Sectional Championship Match support fee payments, shall be removed from the rotation list to be considered as a host club for future annual Section Championship Matches.

Article 13 – Section News Items

As it is the duty of the Section Coordinator to pass on items of news and policy from the regional Director to the club Presidents, it is also the duty of the club Presidents to pass this news on to their respective membership in the form of newsletter items.

Article 14 – National Championship Slots Distribution Policy

Each year, several slots to the USPSA National Championships are earned by Member clubs of the Eastern Lakes Section. These slots are awarded to the Section based on member participation in monthly matches and in USPSA sanctioned tournaments held within the Section. Every effort will be made by the Club officials and by the Section Coordinator to ensure that these slots are awarded to and used by members of the Eastern Lakes Section. All Section Member clubs shall issue to the Section Coordinator a copy of their individual slot awarding policies each year, regardless if there are revisions or not. Clubs failing to issue a copy of their Slot Distribution Awards policy to the Section Coordinator shall not be eligible to receive slots. When the slots are received by the Section Coordinator, he/she will generate a slot distribution chart based upon the formula as shown in Appendix C. Each club receiving slots will be contacted and given the chance to either accept their slots by submitting the names of the members awarded slots per their slot award policy, designating that their slot be given to an individual of their choice in the event that their member declines his/her slot, or donating the slot back to the Section Coordinator for distribution as he/she sees fit. The Section Coordinator will receive one slot to either use him/herself or distribute to another individual as he/she sees fit. Slots will be mailed directly to the individuals awarded them and it shall be their responsibility to send them to the USPSA with any payment due.

Article 14.1 – Slots Distribution Calculations

Slot calculations shall be made using the formula as shown in Appendix C. This formula will generate a spreadsheet, which will be e-mailed to each Executive Committee Member showing club activity points and slots earned. Clubs shall use this information, along with their slot award policy, to distribute slots to their members fairly. This spreadsheet will also be posted on the ELS web site for all members to view.

**BY-LAWS
EASTERN LAKES SECTION
AREA 7
UNITED STATES PRACTICAL SHOOTING ASSOCIATION**

Article 14.2 – Partnership Agreements

A Section Member club may enter into annual written agreements with one or more other Member Section clubs for the purpose of merging slot allocations. This is intended for the benefit of clubs that may not be allocated any slots due to low activity points. These annual written agreements must be discussed at the annual Section Coordinator’s Meeting. Signed copies by all parties will be kept on file by the Section Coordinator.

APPENDICES

Appendix A – Fair Allocation of Fees Among Member clubs

Recognizing that the member clubs of the Eastern Lakes Section have varying levels of membership and shooter activity, and hence varying ability to contribute to the required Section Fees, a “fair share” will be allocated on the following basis:

A.1 – The Executive Committee will set a maximum fee

A.2 – Member clubs will be ranked in descending order of shooter activity, based on USPSA’s annual Section Activity Report for the preceding year. The ranking is based solely on the total number of shooters, summed from all months in the previous calendar year and shall include all USPSA activities at all clubs and no other factors. Individual clubs will be responsible for the accuracy of their report, and will report any discrepancies to the Section Coordinator no later than March 1st.

A.3 – The top three clubs will be assessed a fee equal to the maximum fee.

A.4 – The remaining clubs will be assessed a percentage of the maximum fee equal to the proportion of their previous year’s activity to the activity of the number three club. This will prevent any undue weighting of the number one and number two club’s disproportionate activity that may result from hosting a major match or tournament.

Appendix B – Electronic Communication

The use of e-mail, Eastern Lakes Section web site, fax, or telephone to communicate business and issues relating to the Eastern Lakes Section. Section business is to be coordinated by the Section Coordinator (SC).

Appendix C – National Slot Distribution Formula

Club Points

$$\frac{\text{Club Points}}{\text{Section Points}} \times (\text{Number of Section Earned Slots minus one}) = \text{Slots Earned by Section Member Club}$$

Section Points

.00 through .499 will round down

.500 through .999 will round up

If after rounding we are short a slot due to several clubs rounding up, the club with the number of slots closest to but not less than .50 will round down instead of up. Likewise, if after rounding we have an extra slot due to several clubs rounding down, the club with the number of slots closest to but not more than .499 will round up instead of down.

All “Points” data will be obtained from the preceding year Annual Section Activity Report, provided by USPSA.